



CARL Directors Portage Steering Committee

The CARL Directors Portage Steering Committee (DPSC) sets directions and priorities during the approximately two-year transition period when operational services are established for a network of expertise and collaborative platforms are developed for RDM services. The DPSC recommends to the Board plans for Portage during and beyond this period, and supports the Portage Director in preparing Governance and Business models for ongoing operations. Furthermore, it will review and recommend to the Board operating principles, policies, and procedures as well as priorities for investment and areas for development.

Membership

Membership of the CARL Directors Portage Steering Committee will consist of a minimum of 3 directors of CARL member libraries plus the CARL President (who will serve as DPSC Chair and provides liaison with the external Advisory Committee). The Portage Director, CARL Executive Director, and CARL Vice-president will be non-voting members on the DPSC.

Selection Process for the Membership

The Board will solicit expressions of interest from members. Should there be more than the required number of interested members, the final membership will be decided by the CARL Board to ensure regional, size of library and linguistic mix.

CARL directors who are currently members of the Portage Advisory Committee representing their region can propose to change to this committee. If appointed, the Advisory Committee provisions for filling a vacant position will apply: the CARL Board will invite the organization that this person represents to recommend a replacement member for the Advisory Committee.

Term of Office

The members will serve for two years beginning January 2017.

Filling a Vacant Position

In the event that a member steps aside before completing her or his term, the CARL Board will again issue a call for volunteers with the Board making final decision.

Frequency of meetings

The DPSC will meet in person at least once a year and otherwise will conduct its business through virtual meetings. A minimum of two meetings will be held per year and will be called by the Chair. Any additional meetings may be called through consultation with committee members.

Participation support

While CARL will support the direct meeting costs (meeting rooms and hospitality), participants will be responsible to cover travel and accommodation expenses.