

## Portage Data Discovery - Collections Development Working Group Terms of Reference

### Goal:

To ensure that Canadian research data is comprehensively included and indexed in the [Federated Research Data Repository](#) (FRDR) and other search tools to support its discovery and reuse.

### Specific Responsibilities:

- ❖ Seek out and coordinate interested Canadian repositories for pilot participation and inclusion in the FRDR service;
  - Coordinate a call for expressions of interest to repositories listed in the [NRC/CISTI registry](#)
- ❖ Develop a Collections Development Policy Statement for FRDR adoption to:
  - Through a consultation process, identify the criteria through which repositories will be selected for inclusion in the Federated Research Data Repository search index (disciplinary, institutional, etc)
  - Provide a recommendation about types of datasets submitted to the Federated Research Data Repository search index (submitted by researchers or managed by data curators) and appropriate levels of support for these datasets
    - Inclusion or exclusion of open government and open cities datasets
    - Address the issues of data duplication, multiple DOIs, and metadata duplication

### Expert Group Members:

- Berenica Vejvoda, McGill (Chair)
- Alison Ambi, Memorial University
- Kristi Thompson, University of Windsor
- Kathleen Matthews, University of Victoria
- Lisa O'Hara, University of Manitoba
- Heather MacDonald, Carleton University
- Allison Sivak, University of Alberta
- Kevin Lindstrom, University of British Columbia
- Michael Moosberger, Dalhousie University



- Kimberly Silk, Canadian Research Knowledge Network
- Eugene Barsky, University of British Columbia (ex officio)

**Term:**

The members will serve for 6 months, starting with November 2016, and report back to the Portage Data Discovery Expert Group

**Frequency of Meetings:**

Bi-weekly

**Chair:**

Berenica Vajvoda, McGill

**Record of Meetings:**

Agenda and minutes to be documented in Google Docs or other document management services that support sharing and collaboration.

**Method of operation:**

- All members are encouraged to identify issues and to propose them as agenda items (with the necessary background/support documentation) for review and discussion.
- Members are to express opinions openly and respectfully.
- Members are encouraged to identify any potential threats so that risks can be mitigated.