

Portage Training Expert Group – RDM 101 Working Group: Terms of Reference

Goal:

To develop a web-based training module introducing general research data management (RDM) topics that complements RDM web content available through some websites for academic libraries in Canada. It will offer a basic introduction while integrating existing library web content on RDM. The intended audiences include: researchers; librarians and data stewards; service and infrastructure providers; and policy makers and administrators.

Specific Responsibilities:

- To develop a web-based training module on general RDM topics, which will be made publically available through the Portage website
- The training module will be designed to meet the following criteria:
 - Provides a basic level of information so that novices can understand
 - Complements existing Canadian library web resources on RDM
 - Introduces the main components of RDM at each phase of the research data lifecycle
 - Provides targeted information for the four primary communities of practice: researchers; librarians and data stewards; service and infrastructure providers; and policy makers and administrators

Working Group Members:

Carol Perry, University of Guelph (Lead)
Sheryl Adam, University of British Columbia
Liz Hill, Western University
Vivek Jadon, McMaster University
Sandra Keys, Waterloo University
Will Meredith, Royal Roads University
Virginia Pow, University of Alberta
Gaston Quirion, Université Laval
Lee Wilson, ACENET

Term:

The members will serve for 6 months, starting in early **April 2017**.
The Lead will report back to the Portage Training Expert Group on a regular basis.

Frequency of Meetings:

Bi-weekly

Lead:

Carol Perry, University of Guelph

Record of Meetings:

Agenda and minutes to be documented in Google Docs or other document management services that support sharing and collaboration.

Method of Operation:

- All members are encouraged to identify issues and to provide them as agenda items (with the necessary background/support documentation) for review and discussion.
- Members are to express opinions openly and respectfully.
- Members are encouraged to identify any potential threats so that risks can be mitigated.