

Training Expert Group – RDM Institutional Strategy 101 WG

Terms of Reference

Goal:

To develop a web-based basic training module on developing RDM institutional strategies. It is intended for audiences of the following communities of practice: researchers; librarians and data stewards; service and infrastructure providers; and policy makers and administrators.

Specific responsibilities:

- To develop a web-based training module on developing an RDM institutional strategy, which will be made publicly available through the Portage website
- The training module will be designed to meet the following criteria:
 - Provides a basic level of information that is general enough so that novices can understand;
 - Introduces the main components of RDM institutional strategies, explaining their intended purpose, forms and functions related to the Tri-Council policy;
 - Provides targeted information for the following communities of practice: researchers; librarians and data stewards; service and infrastructure providers; and policy makers and administrators.

Working Group Members:

Alison Farrell, Memorial University (co-Chair)
Nick Rochlin, University of British Columbia (co-Chair)
Kate Cawthorn, University of Alberta
Jane Fry, Carleton University
Kaetlyn Phillips, University of Regina
Wanda Power, Saint Mary's University
Emma Scott, University of Lethbridge
Alexander Thistlewood, SSHRC
Natalie Vielfaure, University of Manitoba
Susie Wilson, University of Northern BC

Term:

The members will serve for 4 months, starting in **November 2019**, and report back to the Training Expert Group.

Frequency of Meetings:

Bi-weekly

Record of Meetings:

Agenda and minutes to be documented in the Portage Team Drive, as it supports sharing and collaboration.

Method of Operation:

- All members are encouraged to identify issues and to provide them as agenda items (with the necessary background/support documentation) for review and discussion.
- Members are to express opinions openly and respectfully.
- Members are encouraged to identify any potential threats so that risks can be mitigated.